


**PERSONAL
INFORMATION**

Eftiona Bylykbashi

 Rr. "Gjon Mili", L.16, Shk. A/9, 7001 Korce (Albania)

 0693746586

 eftionajosifi@yahoo.com

WORK EXPERIENCE

10/2016–Present

Specialist of publications

University "Fan S. Noli", Korce (Albania)

- responsible for the publication of scientific journal "Scientific Bulletin"
- responsible for the publication of university textbooks
- manage and monitor national and international research activities
- editor of all publications at the university official website

09/2011–09/2016

Online sales training provider

Fastcall sh.p.k, Tirane (Albania)

- training provider for online sales
- introducing new employees with company products

**EDUCATION AND
TRAINING**

09/2009–07/2011

Master of Science in Linguistics

University of Tirana, Tirane (Albania)

09/2008–07/2009

Professional Master in Teaching in high schools

University "Fan S. Noli", Korce (Albania)

09/2005–07/2008

Bachelor degree in Language and Literature

University "Fan S. Noli", Korce (Albania)

09/2001–06/2005

High School Diploma

High school "Themistokli Germenji", Korce (Albania)

PERSONAL SKILLS

Mother tongue(s)

Albanian

Foreign language(s) English very well, Italian very well, Greek very well

Communication skills

- very good written and oral communication skills
- organizational skills in working with groups
- experienced in finding solutions to problems
- good knowledge in Microsoft Office

ADDITIONAL INFORMATION

Conferences

March 2017 Participation at the national conference organised by UNIKO on the occasion of the 130th anniversary of the first Albanian school

September 2018 ICLLD Conference in Pristine, Kosovo

Seminars

Aug. 2006 - Sep. 2006 Training course in communication in audio and visual media - Lecce, Italy

June 2017 Training on digital library - Bihac, Bosnia and Herzegovina

Edited materials

- Annual UNIKO magazine
- 100 years from Korca self-governance
- Science bulletin of the Faculty of Education and Philology
- Nature and Culture 1 (periodical of the Faculty of Natural and Human Sciences)
- Nature and Culture 2 (periodical of the Faculty of Natural and Human Sciences)
- Proceeding of the conference "130 years from the First school in Albania"